

Privacy Policy

Last updated: 04.01.2026

Clear-Cut Podcasting (“we”, “us”, “our”) is committed to protecting your privacy and personal data. This Privacy Policy explains how we collect, use, store, and protect personal data when you use our website, platform, and services.

1. Who We Are (Data Controller)

CLEAR-CUT STUDIOS LTD

Company number: **16124627**

Registered in England and Wales

Trading as: **Clear-Cut Podcasting**

Website: <https://clearcutpodcasting.com>

Contact email: contact@clearcutpodcasting.com

For the purposes of UK GDPR and EU GDPR, we act as the **data controller**.

2. What Data We Collect

We may collect and process the following categories of personal data:

Account & Contact Data

- name,
- email address,
- account credentials,
- communication records.

Billing & Transaction Data

- payment status,
- invoices and transaction references.
(Payment details are processed by third-party payment providers and are not stored on our servers.)

Content & Media Data

- uploaded audio and video files,

- **audio and/or video recordings created using our in-browser Recording Services,**
- thumbnails, cover art, graphics, and related media files,
- feedback, instructions, and notes submitted through the platform,
- **transcriptions and show notes**, where included in the selected plan.

Technical & Usage Data

- IP address,
- browser type and device information,
- access logs and timestamps,
- platform usage data.

3. How We Use Your Data (Legal Basis)

We process personal data only where permitted by law, including:

- **Performance of a contract**
(to provide recording, editing, transcription, publishing, and platform services),
- **Legitimate interests**
(platform security, service improvement, fraud prevention, quality assurance),
- **Legal obligations**
(accounting, tax, regulatory compliance),
- **Consent**, where required
(e.g. optional analytics, cookies).

4. Recording Services & Participant Responsibility

When using our in-browser Recording Services:

- we act solely as a **technical service provider**,
- we do not supervise, monitor, or control recorded content,
- the Customer is solely responsible for:
 - informing all participants that recording is taking place,
 - obtaining all required consents,
 - ensuring compliance with applicable recording, privacy, and data protection laws.

We do not verify participant consent and accept no liability for recordings made without proper authorization.

5. Storage & Data Retention

Recordings & Media Files

- recordings and related media are stored in the User's cloud folder,
- recordings are available for download for up to **six (6) months** from the date they are made available,
- after this period, recordings and associated files **may be permanently deleted**.

Account & Transaction Data

- retained for as long as the account remains active,
- or as required by legal, accounting, or regulatory obligations.

Users are responsible for downloading and backing up their data within the applicable retention period.

6. Sharing Data with Third Parties

We may share personal data only with trusted third parties where necessary to provide our services, including:

- cloud storage providers,
- payment processors,
- hosting and infrastructure providers,
- analytics or monitoring services,
- transcription or processing services used as part of selected plans.

All third parties are required to process data in accordance with applicable data protection laws and contractual safeguards.

We do **not** sell personal data.

7. International Data Transfers

Some service providers may process data outside the United Kingdom or European Union. Where this occurs, we ensure appropriate safeguards are in place, such as standard contractual clauses or equivalent legal protections.

8. Your Rights

Under UK GDPR and EU GDPR, you have the right to:

- access your personal data,
- request correction of inaccurate data,
- request deletion (“right to be forgotten”),
- restrict or object to processing,
- request data portability,
- lodge a complaint with a relevant supervisory authority.

To exercise your rights, contact: contact@clearcutpodcasting.com

9. Data Security

We implement appropriate technical and organizational measures to protect personal data, including:

- access controls,
- encryption where applicable,
- secure infrastructure and vetted service providers.

However, no system is completely secure, and we cannot guarantee absolute security.

10. Cookies & Analytics

We may use cookies or similar technologies to:

- ensure platform functionality,
- improve user experience,
- analyze usage patterns.

Where required by law, cookie consent will be requested. Additional details may be provided in a separate Cookie Policy or consent banner.

11. Children’s Data

Our services are not intended for individuals under the age of 18. We do not knowingly collect personal data from children.

12. Changes to This Privacy Policy

We may update this Privacy Policy from time to time.
Significant changes will be communicated via the website or email.

Continued use of the services constitutes acceptance of the updated Privacy Policy.

13. Contact

For privacy-related questions or requests, contact:

 [**contact@clearcutpodcasting.com**](mailto:contact@clearcutpodcasting.com)